



English & Media centre

EMC Student Conferences - Key Information

Please see the points under 'Make sure you are ready to book'. It includes useful information on the sort of account you need to be signed into, the 20% non-refundable deposit and when the school will be invoiced for the balance payment.

Ticket prices for the London Conferences

- Student: £25
- One free teacher place is allocated as follows: 1-9 students = 1 free teacher place; 10-19 students = 2 free teacher places and so on.
- Additional teachers, or teachers attending without students, for their own interest or CPD, the charge is £50 each.

Ticket prices for the Macclesfield Language Conferences

- Student: £22.50
- One free teacher place is allocated as follows: 1-9 students = 1 free teacher place; 10-19 students = 2 free teacher places and so on.
- Additional teachers, or teachers attending without students, for their own interest or CPD, the charge is £50 each.

Ticket prices for online revision conferences

- Student: £10
- One free teacher place is allocated as follows: 1-9 students = 1 free teacher place; 10-19 students = 2 free teacher places and so on.
- Additional teachers, or teachers attending without students, for their own interest or CPD, the charge is £50 each.
- **Each teacher attending (free or paid for) will receive a unique joining link from Zoom, allowing you to join the Conference from different rooms, if needed.**

Timing of EMC Student Conferences

- The timing of each conference varies and will be confirmed when the programme is published. In-person conferences usually begin between 10am and 10.30am and finish between 3.15pm and 4pm. The online revision conference runs from 1.30-3.15pm.

Which Awarding Bodies are covered?

- With the exception of the Poems of the Decade Conference and the online revision conference for AQA Language A Level (Paper 2), EMC student conferences are not spec-specific. Poems of the Decade is relevant only to students studying the Edexcel A Level Literature specification.

Make sure you are ready to book

- We cannot take provisional bookings or reserve tickets. Conference places are sold on a first-come, first-served basis.
- To book conferences, you must be signed into either a UK Educator Admin or UK Trust/Academy – Head Office account. No account? Register [here](#).
- When booking places, payment by invoice is the only option. It is no longer possible to pay in full for conference places by debit or credit card via the website at the time of booking.
- You will be required to confirm you have read the terms and conditions, including the cancellation policy.
- A 20% non-refundable deposit will be taken on each student (and paid-for teacher) ticket.
- This deposit invoice must be paid via the Stripe link sent in the deposit invoice within 7 days of booking. Failure to make this payment will result in the cancellation of the booking.
- You will be able to make amendments to your booking until the final numbers' deadline – date announced on the web page for each conference. You will lose the 20% deposit paid on places cancelled by this date.
- After the final numbers deadline date you will be charged 100% of the ticket price, regardless of the numbers of students you bring to the conference.
- You will be invoiced for the balance of the total fee (80%) on places confirmed by the final numbers' deadline. **Please note: you will not be able to use the 20% deposit paid on cancelled places towards this final invoice.**
- The 80% balance invoice will be sent approximately 14 days before the conference, with EMC's usual payment terms.
- We are no longer operating a waiting list for student conferences. If places become available, we will re-open the bookings on the website. We will publicise this via social media and our general mailing list.

Special information For Trusts

- Are you a Trust finance officer looking to book conference places for more than one of your schools?
- Please note: the limit of 60 places per organisation applies to the organisation booking the places.
- If you require more than 60 places in total, you will need to do one of the following.

Option 1 (recommended)

Finance officers or heads of English register a UK Educator Admin (purchasing) account to the school and place the order. At billing they will have the option to enter the name and email address of the finance officer at the Trust. On the billing screen you will be able to choose to bill to either the Trust head office or the school. This is the address which will be included on the invoice.

Option 2

Finance officers at the Trust head office register separate UK Educator Admin (purchasing) accounts to each school requiring places. They place each order when logged into the individual school account. A different email will be required for each registration.